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STATE PLAN UNDER TITLE XIX OF THE SOCIAL SECURITY ACT

State/Territory: Kansas

ELIGIBILITY CONDITIONS AND REQUIREMENTS

Procedures for Scheduling and Conduct of Standard Surveys

The State has in effect the following procedures for the scheduling and conduct of standard surveys to assure that it has taken all reasonable steps to avoid giving notice.

The Kansas Department of Social and Rehabilitation Services and the Kansas Department of Health and Environment (KDHE) have entered into agreement whereby KDHE schedules and conducts standard surveys. KDHE has in place the following guidelines of survey scheduling and reporting protocol:

Monthly Assignments: KDHE Regional Managers make survey assignments to the generalist and sanitarian surveyors.

Surveyor Work Schedules: Based on survey assignments, surveyors prepare their monthly work schedule and submit it to their Regional Manager.

Unannounced Surveys: Once the assignments have been made, all surveys are required to be unannounced.

Regional Managers Accompanying Surveyors: Periodically, the Regional Manager accompanies surveyors to provide support and help to surveyors and to assure standardization of survey procedure.

Submission of Survey Reports: Health facility surveyors and sanitarians submit completed survey reports to their state regional offices.

Timely Submission of Survey Reports: Survey reports are due at the regional office within seven days after the surveyor completes the survey. Regional offices must also submit survey reports to the central office of KDHE at Topeka within seven days once reports from both the generalist and the sanitarian have been filed.

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